



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	April 28, 2016 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A, first floor of the Cannon Building
APPROVED:	May 19, 2016

MEMBERS PRESENT

Franco R. Bellafante, Professional Member, Chair, Presiding
Charles Adams, Jr., Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Kelly Katz, Professional Member
Rhonda West, Public Member, Secretary

MEMBERS ABSENT

Carla Cassell-Carter, Public Member

DIVISION STAFF

Meredith Hurley, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

CALL TO ORDER

Mr. Bellafante called the meeting to order at 8:37 a.m.

Review and Consider Board Order Regarding Proposed Amendments to Board's Rules and Regulations

The Board considered the Order regarding the proposed amendments to the rules and regulations, prior to the members affixing their signatures. Mr. Maloney advised the Board that the regulations will be effective June 11, 2016.

REVIEW AND APPROVAL OF MINUTES

Mr. Adams made a motion, seconded by Mr. Bielicki, to approve the March 17, 2016 meeting minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Continued Discussion of Plan Certification Notes

Mr. Adams stated the goal of this discussion was to define the certification for each type of survey being done and if it was accurate to the date it was accomplished. He will try to gather language for different authorized surveyor tasks according to the type of job that is being performed. Mr. Adams will provide an update during the next regularly scheduled meeting.

NEW BUSINESS

Courses for Professional Development Hours Approval

Mr. Katz made a motion, seconded by Mr. Bielicki, to deny the 96 hours requested by Thomas Whitehead for “Algebra and Trig.” The motion carried with Mr. Bellafante recusing.

Mr. Katz made a motion, seconded by Mr. Adams, to approve 8 of the 11 hours requested by James Nardo for “2016 Delaware Wetlands Conference.” By unanimous vote, the motion carried.

Mr. Katz made a motion, seconded by Mr. Bielicki, to approve the 7.5 hours requested by Michael Ray for “ALTA Standards Update.” By unanimous vote, the motion carried.

Mr. Katz made a motion, seconded by Mr. Adams, to approve 21 of the 24 hours requested by Vincent Monreal for “AutoCAD Civil 3D Essentials for Surveyors.” By unanimous vote, the motion carried.

NCEES Exam Changes

NCEES will no longer facilitate the Delaware Drainage and Jurisprudence Exam. The Division is working on a solution to continue with the same proctor.

Mr. Bielicki stated that there was discussion at the April 2016 NCEES Interim Meeting to create testing according to the different zones. This could take the place of the Delaware Drainage and Jurisprudence and could eventually be added to the new computer-based testing that NCEES is now offering for the national exams.

The Board also discussed updating the State exam to reflect any changes to the statute and rules and regulations that govern the exam. It was noted that DNREC is in the process of updating their regulations and the Board may want to wait to see what they have changed.

2016 NCEES Annual Meeting – August 24-27, 2016

Forms were passed out to those interested in attending the annual meeting in Indianapolis, Indiana. Besides the two funded voting delegates, this trip is being offered to any new Board member that has been assigned to the Board within the last 2 years and has never attended a meeting.

Review of Substantially Related Crimes List

Mr. Maloney stated that the boards have been asked to review their crimes list per an executive order that was signed by Governor Markell. Mr. Maloney requested that the Board members review the list prior to the next regularly scheduled meeting.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Adams brought up the NCEES Interim Meeting topic of automatic testing for the NCEES exams and how it would fall under the different states rules for licensing. This would eliminate Board approval to be able to test. Mr. Maloney stated that the Rules & Regulations are silent on this.

Mr. Bellafante inquired about providing updates to the surveying societies regarding regulatory updates. . The general thought was that it is the licensee's responsibility to keep up with the rules and regulations.

Mr. Katz asked Mr. Maloney if he would be interested in doing a 4-hour seminar for the Delaware Association of Surveyors regarding the Land Surveyor Rules & Regulations. Mr. Maloney graciously declined.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be held Thursday, May 19, 2016 at 8:30 a.m., Conference Room A, second floor of the Cannon Building, 861 Silver Lake Blvd., Dover, DE 19904.

ADJOURNMENT

There being no further business before the Board, Ms. West made a motion, seconded by Mr. Katz, to adjourn the meeting at 10:18 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Meredith Hurley". The signature is written in a cursive, flowing style.

Meredith Hurley
Administrative Specialist II